

With 48 co-op programs, undergraduate and graduate, at Université de Sherbrooke you are sure to find a top caliber candidate who will take on your challenge and meet your expectations. Go to USherbrooke.ca/ssp and discover the possibilities!

Administration

- Accounting
- Economics
- Economics (master)
- Entrepreneurship
- Finance
- Human Resources Management
- Management of Information Systems
- Management
- Marketing
- MBA - Management of cooperatives and mutuals
- MBA - Management of organizations
- Taxation

Humanities and Social Sciences

- Communications
- English and Intercultural Studies: Writing and Translation
- Marketing Communications
- Professional Translation
- Professional Writing

Education

- Career Counselling (Vocational Guidance)

Engineering

- Biotechnological
- Building
- Chemical
- Civil
- Computer
- Electrical
- Mechanical
- Robotics

Environment

- Environment
- Environment (master)

Law

- Law
- Law - MBA (bachelor-master)
- Law - Life Sciences (master)

Medicine and Health Sciences

- Pharmacology
- Nursing

Physical Activity Science

- Kinesiology

Science

- Administrative Computer Science
- Applied Geomatics
- Biology
- Biochemistry and Health Sciences
- Chemistry
- Computer Science
- Ecology
- Geographical sciences
- Mathematics
- Microbiology
- Molecular and Cellular Biology
- Pharmaceutical Chemistry
- Physics
- Sciences of the Image and Digital Media

OUR TRAINEES ARE AVAILABLE
FOR HIRE!

Summer: May to August | Fall: September to December | Winter: January to April

Contact us to receive information on recruitment periods, deadlines and efficient ways to hire the best!

Co-op Work Term and Placement Services
819 821-7747 | USherbrooke.ca/ssp



**YOUR
HOW-TO GUIDE
TO FINDING THE
BEST CANDIDATE**



CO-OP WORK TERMS

Hire a trainee to boost your workforce for special projects and peak periods, or to free up your staff for other important tasks, while promoting your company and its values among the next generation of professionals. What a unique and efficient way to identify and develop talent, and to try out potential permanent employees!

:: Full-time for 15 weeks

:: Employers assign tasks and responsibilities

:: Paid positions providing students with career-related experience*

:: Up to \$144 per week in tax credits. You could be eligible for a higher credit if you hire a trainee for three (or more) consecutive years.

:: Some students are available for two consecutive work terms

* Salaries are set by employers. Visit our website for information and reference statistics.

Co-op education offers students a valuable opportunity to enhance their academic experience: it helps them to build a solid professional foundation to serve as a launch pad for their future success in the job market. You have the opportunity to share your know-how to shape tomorrow's workforce!



OUR STUDENTS ARE READY TO ACCEPT JOB OFFERS EVERYWHERE IN QUEBEC AND EVEN THE WORLD!

More than 85% of our students are from outside of Sherbrooke

Hiring and supervising a trainee MADE EASY

Each year, nearly 4,000 UdeS Co-op work terms are completed at over a thousand companies, large and small, helping these organizations gain greater awareness and recognition among top university students. Our experience in preparing and supervising Co-op students is a strategic asset to your hiring efforts. Contact one of our Professional Development Advisor to receive personalized assistance.

HIRING A TRAINEE

1. Send Your Job Posting

Fill out our job description form online and we will forward your offer to the target student: trivio.usherbrooke.ca

2. Review Applications

Screen and select the candidates you wish to meet with on our placement platform.

3. Interview Students

All interviews take place on our main campus in Sherbrooke or by webcam. You rank the candidates you meet with. And the students give ratings to the potential employers.

Once all the scores have been compiled, the final placement decision is made in keeping with the preferences of both parties.

WORK TERM PROCESS

Students:

- Make every effort to become productive without delay;
- Conform to the rules and regulations in the workplace, and respect the policies and procedures of the employer;
- Complete a final work term evaluation report and submit it to the employer.

Employers:

- Ensure adequate supervision and guidance;
- Provide tasks in line with the student's training;
- Contribute to the student's evaluation.

Professional Development Advisor:

- Address any issues to the satisfaction of the student and the employer;
- Assist or advise the employer;
- Conduct site visits to meet with the student and the employer.

STUDENT EVALUATION

Throughout the work term the student will use our online evaluation tool similar to the ones used by managers of large companies: Path of Individual Development (PDI).

The employer can use the PDI tool to supervise the student, give feedback and complete a final evaluation at the end of the term.

Finally, the employer will read and sign the work term report prepared by the student.

