

# INTERNATIONAL STUDENTS

---

## INSTRUCTION GUIDE FOR COMPLETING THE APPLICATION FOR ADMISSION FORM (DA-3)

Please note that l'Université de Sherbrooke is a French-speaking institution. Most of the information on the Web site and official communication are in French.

### Important

- An official notice of admission or refusal will be issued for each of the programs selected (in French).
- If an interview or test is required for admission, the information will be sent to you by the faculty involved.
- AN APPLICATION FOR ADMISSION IS NOT THE SAME AS REGISTRATION. If your application is accepted, you will have to follow the procedures required within the prescribed time period, which you will be informed of in due course.

### Submit your application for admission and follow your file online (in French)

The form enables an applicant to apply for admission into two programs for the same semester. Make sure you provide a valid e-mail address to be able to receive an acknowledgement of receipt (in French), which will include your student ID number.

You can follow your file online (in French), via our Web site, as it progresses through the steps in the process. At [www.USherbrooke.ca/admission](http://www.USherbrooke.ca/admission), you can:

- Check the status of the processing of your application (all documents required must be provided before the deadline).
- Respond to an offer of admission.
- Confirm your decision and make the first payment (by credit card).

## **PLEASE READ BEFORE YOU START**

### **DEADLINES**

*Undergraduate programs:* Bachelor's degree programs, doctorate in medicine, certificates, and microprograms.

- Fall semester: January 15  
Classes begin: End of August
- Winter semester: September 1  
Classes begin: Beginning of January

*Graduate programs:* Master's degree programs, PhD programs, microprograms, and diploma programs.

Applications for admission may be submitted at any time. However, we strongly recommend submitting your complete file (the required documents and payment) six to eight months prior to the start of your program. This time period will enable the university to have sufficient time to analyze your file. This will also give you the time needed to obtain your study permit.

This time period may vary from one faculty to another. It is recommended that you contact the faculty in charge of the program.

Please note that the university will consider your application for admission solely for the semester indicated on your form.

For more information (in French): [www.USherbrooke.ca/vers/admission-dates](http://www.USherbrooke.ca/vers/admission-dates)

## **DOCUMENTS REQUIRED**

*Every application for admission must be accompanied by documents attesting to the person's identity and ability to undertake university studies. These documents will remain the property of the Université de Sherbrooke and will not be returned to the student.*

The Registrar's Office reserves the right to ask you for any other document that could help complete your file. It is the student's responsibility to provide the missing documents within the time frame determined by the Université (see the deadlines above).

An official French translation must be included if the documents are written in a language other than English or French.

### **Legal documents**

Should you fail to provide the documents listed below, you will not be able to register at the Université de Sherbrooke. When photocopied documents are attached, there must be only one supporting document per photocopied sheet, and this document must be positioned in the upper right-hand corner of the page.

You must provide a birth certificate (photocopy accepted). You are not required to provide your birth certificate if you have studied in an educational institution in Quebec.

*In addition to your birth certificate:*

- If you are a Canadian, but born abroad, you must provide a copy of both sides of your Canadian Citizenship card (including an identification number).
- If you indicate you are a permanent resident, you must send us:
  - a copy of your IMM-5292 form and a copy of both sides of your Permanent Resident card or a copy of your IMM-1000 form from the Department of Citizenship and Immigration Canada.

### Fees for opening a file

A fee of \$70 CAD must be paid for the evaluation of your file. Your file will not be evaluated if this fee has not been paid. Fees for opening a file are not refundable.

#### *Specific cases*

- If you submitted an application for admission to the Université de Sherbrooke on a previous occasion, but did not register afterwards, you must submit the required documents again and pay the fee of \$70 CAD.
- If you are currently registered at the Université de Sherbrooke and wish to change programs: there are no fees for opening a file.

#### *Pay the fees for opening a file*

- by cheque in Canadian dollars (drawn on a Canadian bank only) or by postal money order, payable to the Université de Sherbrooke.
- by international money order issued by a bank, payable to the Université de Sherbrooke.
- by bank transfer, making the bank transfer to the following account:

Caisse centrale Desjardins  
1170 Peel St., Suite 600  
Montreal, Quebec  
CANADA H3B 0B1  
Branch number: 0815-98000  
Account number: 018-014-1  
IBAN: CC0815 98000 MFI01801410815CAD5  
Our SWIFT address: CCDQCAMM  
Beneficiary: Université de Sherbrooke

- by Western Union, if the other payment methods are not easily accessible.

### IMPORTANT

To ensure that the payment is linked to the right file, include the student's last and first names and student ID number.

For more details on payment by credit card, by bank transfer, or by Western Union (in French):  
[www.USherbrooke.ca/vers/admission-ouverture](http://www.USherbrooke.ca/vers/admission-ouverture)

### Transcripts of academic records and diplomas

If you fail to provide all of the documents required, your file will not be analyzed and your application may even be refused. It is the student's responsibility to provide all of the documents attesting to his/her academic and career path required for the analysis of his/her file, before the deadline.

- *If you have studied outside of Quebec*

You must ask each educational institution located outside of Quebec that you attended after high school to send a transcript of your marks directly to the Université de Sherbrooke Registrar's Office (for the address, see page 1 of this document).

If it is a university-level institution, the transcript must bear the seal of the institution issuing it, as well as the marking system (in some cases, this appears on the back of the transcript). All transcripts of marks from an educational institution outside of Quebec must be accompanied by a document explaining the marking system.

You must also send us a copy of each diploma you have obtained, beginning with the final year of high school.

- *If you have attended CEGEP in Quebec*

If you have provided a valid permanent code from the Ministère de l'Éducation, du Loisir et du Sport (MELS), you do not need to send this transcript.

- *If you have attended university in Quebec*

You must ask each educational institution that you have attended to send a transcript of your marks directly to the Université de Sherbrooke Registrar's Office.

- *Documents attesting to skills and knowledge acquired*

If applicable, you may send us any supporting information (letters of recommendation, letter of intent, and curriculum vitae) that you deem useful or necessary to the review of your application for admission, especially if you are applying for admission based on acquired knowledge and skills. It is important to note that not all programs consider acquired skills as a basis for admission.

It is the student's responsibility to provide all of the documents required for his/her file within the established time frames.

Address for forwarding the documents required.

You must promptly send the documents required to the following address:

Registrar's Office  
Université de Sherbrooke  
2500 De L'Université Blvd.  
Sherbrooke, Quebec  
CANADA J1K 2R1

*Note on the cooperative education program (alternating work experience / study terms)*

The Université de Sherbrooke's cooperative education program, which consists of alternating sessions of study and paid work in businesses or government bodies, is currently not open to international students.

Contention and the right to appeal

In a case of contention, the reference document to consult is the Université de Sherbrooke's academic regulations. The Université reserves the right to change its regulations, programs, and procedures without prior notice. If you have submitted your candidature and you feel you have been wronged by a decision, you may submit a request for an appeal within 15 days of the transmission of the Registrar's decision. To do so, you must communicate to the Registrar, in writing, and from the perspective of the admission criteria, the grounds upon which you are basing your appeal. The academic regulations may be consulted (in French) at [www.USherbrooke.ca/programmes](http://www.USherbrooke.ca/programmes).

### Important note from the Registrar's Office

All of the information in the application for admission provided by the Université may be changed without prior notice. The most up-to-date information is found (in French) on the Université's Web site at [www.USherbrooke.ca](http://www.USherbrooke.ca).

### **INSTRUCTIONS FOR COMPLETING THE DA-3 FORM**

You must fill out an application for admission when you wish to register for a study program.

You must also complete this form if:

- you have already applied for admission without registering;
- you are studying at the Université de Sherbrooke and you wish to change programs;
- you temporarily interrupted your studies at the Université de Sherbrooke for more than 16 consecutive months and wish to reapply in the same program;
- you are applying for independent studies (In this case, you must complete a new application for admission by hand each semester.)

Box 1a – In block letters, print your family name and first name(s) as they appear on your birth certificate. Note: this name will follow you throughout your studies at the Université de Sherbrooke and will appear on your graduation diploma.

Box 1b – Print the family names and first names of your mother and father as they appear on your birth certificate.

Box 8 – If you have a Canadian social insurance number, write it in this box.

Boxes 12, 13, 14 – List each of the institutions you have attended since completing high school, starting with the most recent. If you have attended training sessions, courses, or workshops in the context of your job or a leisure activity and this training relates to your application, please provide all of the information pertaining to this activity. For the most recent program taken, you must indicate the field of study code for the program, based on the following table:

Code	Field of study
59	Arts
56	Law
63	Engineering
55	Literature and Language
80	Multisector
53	Applied Sciences excluding Engineering
58	Business Administration
57	Education
51	Health Sciences
54	Social Studies
52	Pure Sciences

Box 15 – Candidates who indicated a language other than French in this box for one or the other of the two most recent educational institutions attended may be asked to take a Université de Sherbrooke French second-language proficiency test as stipulated in the academic regulations.

Box 16 – Your application for admission must not contain more than two choices of programs for the same semester for which you are applying.

Box 17 – This box is reserved for individuals wishing to be admitted to independent studies. Indicate the name of the faculty to which you are applying for admission and the code of each of the teaching activities in which you wish to register. These codes can be found at [www.USherbrooke.ca/programmes/fac/](http://www.USherbrooke.ca/programmes/fac/).

Box 18 – You may be admitted to certain programs on the basis of skills acquired within the context of your work, or on the basis of relevant experience. In either of these cases, please check the box and attach your curriculum vitae to your application, along with a letter of interest in which you explain in what way the skills you have acquired and/or your relevant experience will enable you to pursue university studies in your chosen discipline.

Box 19 – Indicate only the full-time jobs you have held, or describe any experience relevant to your chosen discipline.

Box 20 – If you are applying for admission to Master's or PhD level studies, you must provide us with the names of the people who have been asked to send us a letter of recommendation. Instruct the individuals from whom you have asked a letter of recommendation to send the letters directly to the faculty department concerned. One of these letters must come from a professor who has played a vital role in your education. Certain programs require a curriculum vitae and/or letters of recommendation. Please consult the faculty involved. For more details pertaining to letters of recommendation, please consult the Admission Guide for International Students.

### **PROGRAM CODES**

#### **SITE CODE PROGRAM**

#### ***BACHELOR'S DEGREES (1<sup>st</sup> cycle)***

- S    **246-000 SOCIAL AND EDUCATIONAL ADAPTATION**
- S    **204-000 BIOCHEMISTRY OF HEALTH**
- S    **205-000 BIOLOGY**
  - 267    MOLECULAR AND CELLULAR BIOLOGY**
- S    267-002 Concentration in Bioinformatics
- S    267-001 Concentration in Molecular Biology
- S    **206-000 CHEMISTRY**
- S    **268-000 PHARMACEUTICAL CHEMISTRY**
- S    **234-335 COMMUNICATIONS, WRITING, AND MULTIMEDIA**
- S    **269-000 ECOLOGY**
- S    **208-000 ECONOMICS**
  - S    208-004 Concentration in Administration
  - S    208-034 Concentration in Administration, with a focus on Management Information Systems
  - S    208-014 Concentration in Administration, with a focus on Finance
  - S    208-064 Concentration in Administration, with a focus on Taxation and Accounting
  - S    208-054 Concentration in Administration, with a focus on Human Resources Management
  - S    208-024 Concentration in Administration, with a focus on Marketing
  - S    208-003 Concentration in Economic Development
  - S    208-002 Concentration in Macroeconometrics

- S 208-001 Concentration in Applied Microeconomics
- S **237-000 PRESCHOOL AND ELEMENTARY TEACHER EDUCATION**
- S **273-000 SECONDARY TEACHER EDUCATION / FRENCH LANGUAGE OF INSTRUCTION**
- S **275-000 SECONDARY TEACHER EDUCATION / MATHEMATICS**
- S **276 SECONDARY TEACHER EDUCATION / SCIENCE AND TECHNOLOGY**
- S 276-001 Biology
- S 276-003 Chemistry
- S 276-002 Physics
- S **274-000 SECONDARY TEACHER EDUCATION / SOCIAL SCIENCES**
- S **248-000 TEACHING ENGLISH AS A SECOND LANGUAGE**
- S **261-000 ENGLISH AND INTERCULTURAL STUDIES: WRITING, LITERATURE, AND TRANSLATION**
- S **262-000 LITERATURE AND CULTURAL STUDIES**
- S **278 APPLIED POLITICAL STUDIES**
- S 278-004 Focus on Administration
- S 278-002 Focus on Communications
- S 278-005 Focus on Public Policy
- S 278-001 Focus on International Relations
- S **272-000 BIOTECHNOLOGICAL ENGINEERING**
- S **212-000 CHEMICAL ENGINEERING**
- S 212-002 Focus leading to a double diploma with Bishop's University
- S **213-000 CIVIL ENGINEERING**
- S 213-003 Focus leading to a double diploma with Bishop's University
- S **214-000 ELECTRICAL ENGINEERING**
- S **236-000 COMPUTER ENGINEERING**
- S **215-000 MECHANICAL ENGINEERING**
- S **271-000 ENVIRONMENT - APPLIED GEOMATICS**
- S **218 HISTORY**
- S 218-075 Certificate in Economic Analysis
- S 218-074 Certificate in History of Books and Publishing
- S 218-068 Certificate in Applied Music
- S 218-057 Certificate in Modern Languages
- S 218-071 Certificate in Psychology
- S 218-053 Multidisciplinary Certificate
- S 218-000 Specialized focus
- S 218-045 Minor in Music Culture
- S 218-023 Minor in Economics
- S 218-025 Minor in English Studies
- S 218-041 Minor in Political Studies
- S 218-036 Minor in French Literature and Language
- S 218-032 Minor in Philosophy

- S 218-044 Minor in International Relations
- S 218-047 Minor in Social Services
- S 218-034 Minor in Theology
- S 218-038 Minor in Translation
- S **277-000 DIGITAL IMAGERY AND MEDIA**
- S **220-000 COMPUTER SCIENCE**
- S **221-000 ADMINISTRATIVE DATA PROCESSING**
- S **222-000 MATHEMATICS**
- S **238-000 MEDECINE (PhD in)**
- S **270-000 MICROBIOLOGY**
- 230 MULTIDISCIPLINARY**
- S 230-300 Individualized focus
- S 230-000 Focus through cumulation of minors or certificates
- 235 MUSIC (1)**
- S 235-011 Focus on Applied Classical Music,  
Concentration on Singing
- S 235-001 Focus on Applied Classical Music,  
Concentration on an Instrument
- S 235-002 Focus on Applied Jazz Music
- S 235-005 Focus on Multimedia
- S 235-004 Focus on Music and Culture
- S 235-003 Focus on Music Education
- S **233-000 ORIENTATION**
- S **264-000 PHARMACOLOGY**
- 223 PHILOSOPHY**
- S 223-051 Certificate in Visual Arts
- S 223-072 Certificate in Communications and Multimedia
- S 223-068 Certificate in Applied Music
- S 223-057 Certificate in Modern Languages
- S 223-071 Certificate in Psychology
- S 223-000 Specialized focus
- S 223-021 Minor in Biology
- S 223-022 Minor in Chemistry
- S 223-045 Minor in Music Culture
- S 223-023 Minor in Economics
- S 223-025 Minor in English Studies
- S 223-041 Minor in Political Studies
- S 223-028 Minor in History
- S 223-036 Minor in French Literature and Language
- S 223-030 Minor in Mathematics
- S 223-033 Minor in Physics
- S 223-044 Minor in International Relations



- S 223-034 Minor in Theology
- S 223-038 Minor in Translation
- S **224-000 PHYSICS**
- S **226-000 PSYCHOEDUCATION**
- S **225-000 PSYCHOLOGY**
- S **228-000 SOCIAL SERVICES** (Focus on initial training)
- 229 THEOLOGY**
- S 229-072 Certificate in Communications and Multimedia
- S 229-068 Certificate in Applied Music
- S 229-071 Certificate in Psychology
- S 229-000 Specialized focus
- S 229-045 Minor in Music Culture
- S 229-025 Minor in English Studies
- S 229-041 Minor in Political Studies
- S 229-028 Minor in History
- S 229-036 Minor in French Literature and Language
- S 229-032 Minor in Philosophy
- S 229-044 Minor in International Relations
- S 229-038 Minor in Translation
- S **256-000 PROFESSIONAL TRANSLATION**

(1) For these programs, there is no need to indicate choices for more than one focus because the final choice of focus will only be made later on, and the selection of candidates is not based on the focus.

Every program has a limited class size that varies according to the nature of the program.

(S) Offered in Sherbrooke.

(L) Offered in Longueuil.

(D) Self-directed learning through distance education.

**MASTER'S DEGREES (2nd cycle)**

**652 SOCIAL AND EDUCATIONAL ADAPTATION**

S 652-002 Educational Adaptation option

S 652-001 Orthopedagogy option

**601 ADMINISTRATION**

Focus on coursework

S 601-015 in Communication Marketing

S 601-001 in Finance

S 601-012 in E-Commerce Management

S 601-013 in Sustainable Development Management

S 601-006 in International Management

- L 601-017 in Information Technology Governance, Audit, and Security
- S 601-004 in Organizational Change and Intervention
- S 601-014 in Public Management
- S 601-002 in Marketing
- S 601-016 in Business Intelligence Strategy

Focus on research

- S 601-024 Field of Organizational Change and Intervention
- S 601-021 Field of Finance
- S 601-032 Field of E-Commerce Management
- S 601-022 Field of Marketing
- S 601-027 Field of Business Intelligence Strategy
- S **605-000 BIOCHEMISTRY**
- 606 BIOLOGY**

Focus on coursework

- S 606-007 in International Ecology
- S 606-008 in International Ecology (double degree – Master's in Environment)

Focus on research

- S 606-002 in Bioinformatics
- S 606-003 in Molecular and Cellular Biology
- S 606-004 in Ecology
- S 606-005 in Microbiology
- S **607-000 CELLULAR BIOLOGY**
- S **609-000 CHEMISTRY**
- SL **669-000 CHORAL CONDUCTING**
- S **663-000 LAW**
- 611 LAW AND HEALTH POLICIES**
- SL 611-000 Focus on coursework
- S 611-001 Focus on research
- 612 ECONOMICS**
- S 612-000 Focus on coursework
- S 612-001 Focus on research
- SL **664-000 PRESCHOOL AND ELEMENTARY TEACHER EDUCATION**
- D **665-000 SECONDARY TEACHER EDUCATION**
- 660 ENVIRONMENT**

Focus on coursework

- SL 660-500 in Environmental Management with work placement
- S 660-530 in Environmental Management with work placement – Double Degree – UTT
- S 660-547 in Environmental Management with work placement – Double Degree (with a Master's in Biology with a focus on coursework in International Ecology)
- S 660-520 in Environmental Management with Work Placement – International Option
- S 661-000 Focus on Research

**670 CONTEMPORARY RELIGIOUS STUDIES**

- SL 670-001 Focus on Coursework with Essay
- SL 670-002 Focus on Coursework with Work Placement
- SL 670-000 Focus on Research

**616 FRENCH STUDIES**

Focus on Coursework

- S 616-007 in Professional Publishing
- S 616-006 in French: Language, Socioculture, and Language Variation

Focus on Research

- S 616-003 in Communication and Languages
- S 616-005 in History of Books and Publishing
- S 616-002 in Linguistics
- S 616-004 in Literature and Creativity
- S 616-001 in Literature and Culture

**66B APPLIED POLITICAL STUDIES**

Focus on coursework

- SL 66B-004 in International Public Policies
- SL 66B-003 in International Public Policies with Work Placement
- SL 66B-000 Focus on Applied Research

**650 AEROSPACE ENGINEERING**

Focus on coursework

- S 650-001 in virtual environment
- S 650-000 with industrial work placement
- S 650-002 with no work placement

**618 CHEMICAL ENGINEERING**

- S 618-001 Focus on coursework with no work placement
- S 618-000 Focus on research

**619 CIVIL ENGINEERING**

- S 619-001 Focus on coursework with no work placement
- S 619-000 Focus on research

**620 ELECTRICAL ENGINEERING**

- S 620-001 Focus on coursework with no work placement
- S 620-000 Focus on research

**651 SOFTWARE ENGINEERING**

- S 651-004 Focus on Coursework
- L 651-002 in Software Engineering
- L 651-003 in Information Technologies for Practising Professionals
- S 651-000 Focus on research

**621 MECHANICAL ENGINEERING**

- S 621-001 Focus on coursework with no work placement
- S 621-000 Focus on research

- S **647-000 GERONTOLOGY**

**S 610-000 DEVELOPMENT AND MANAGEMENT OF COMMUNITIES AND  
COOPERATIVE MOVEMENTS**

**623 HISTORY**

Focus on coursework

- S 623-004 in Informatics Applied to History
- S 623-005 in Knowledge Development in History and  
Citizenship Education

S 623-000 Focus on research

- S 623-003 in Informatics Applied to History

**S 653-000 IMMUNOLOGY**

**654 COMPUTER SCIENCE**

- S 654-003 Focus on coursework

S 654-000 Focus on research

- S 654-001 in Bioinformatics
- S 654-002 in Digital Imagery and Media

**625 ANTHROPOKINETICS**

Focus on coursework

- S 625-001 in Pedagogical Intervention in Physical Activity
- S 625-002 in Kinesiology, Health, and Aging
- S 625-003 in Prevention of Musculoskeletal Disorders

Focus on research

- S 625-000 in Pedagogical Intervention in Physical Activity
- S 625-004 in Kinesiology, Health, and Aging
- S 625-005 in Prevention of Musculoskeletal Disorders

**S 626-000 COMPARATIVE CANADIAN LITERATURE**

**627 MATHEMATICS**

- S 627-003 Focus on coursework in Biostatistics with work placement  
in research setting

S 627-000 Focus on research

- S 627-002 in Digital Imagery and Media

**S 671-000 INTERCULTURAL MEDIATION**

**S 628-000 MICROBIOLOGY**

**629 ORIENTATION**

- S 629-000 Focus on coursework
- L 629-010 Focus on coursework
- S 629-001 Focus on research

**S 632-000 PHARMACOLOGY**

**633 PHILOSOPHY**

- L 633-001 Focus on coursework in Applied Ethics

- SL 633-000 Focus on research

**634 PHYSIOLOGY**

- S 634-000 Focus on research

- S 634-001 in Biophysics
- S 634-002 in Endocrinology
- S **635-000 PHYSICS**
- L **658-000 PREVENTION AND SETTLEMENT OF DISPUTES**
- 639 CLINICAL SCIENCES**

Focus on coursework

- SL 639-007 in Nursing Sciences
- SL 639-008 in Nursing Sciences leading to graduate studies in Primary Health Care
- SL 639-000 Focus on research
- SL 639-006 in Biostatistics
- SL 639-003 in Geriatrics
- SL 639-005 in Rehabilitation
- SL 639-002 in Community Health
- SL 639-001 in Nursing Sciences

**640 EDUCATION SCIENCES**

- SL 640-000 Focus on research
- S 640-001 in Educational Adaptation
- S 640-002 in School Administration
- S 640-003 in Teaching
- S 640-004 in Guidance Counselling

**638 SCIENCES OF RADIATION AND BIOMEDICAL IMAGERY**

- S 638-000 Focus on research
- S 638-001 in Nuclear Medicine

**622 GEOGRAPHICAL SCIENCES**

Focus on coursework

- SL 622-007 Focus on Sustainable Geographic Development
- SL 622-008 Focus on Sustainable Geographic Development (for those who hold a Bachelor's degree in Geomatics)

Focus on research

- S 622-005 in Geographical Environments
- S 622-004 in Geomatics
- S 622-001 in Remote Sensing

**642 SOCIAL SERVICES**

- S 642-000 Focus on coursework
- S 642-004 in Gerontology
- S 642-003 Focus on research

*All programs have varying class size limits based on the nature of the program.*

- (S) Offered in Sherbrooke.
- (L) Offered in Longueuil.
- (D) Self-directed learning through distance education.

**DOCTORATE DEGREES (3<sup>rd</sup> cycle)**

- S **724-000 ADMINISTRATION**
- S **702-000 BIOCHEMISTRY**
- 703 BIOLOGY**
- S 703-002 Focus on Bioinformatics
- S 703-003 Focus on Molecular and Cellular Biology
- S 703-004 Focus on Ecology
- S 703-005 Focus on Microbiology
- S 703-001 Interdisciplinary focus on the Environment
- S **704-000 CELLULAR BIOLOGY**
- S **706-000 CHEMISTRY**
- S 706-001 Interdisciplinary focus on the Environment
- S **727-000 LAW**
- SL **722-000 EDUCATION**
- S **730-000 EDUCATION – PEDAGOGICAL INTERVENTION IN PHYSICAL EDUCATION**
- SL **731-000 CONTEMPORARY RELIGIOUS STUDIES**
- 707 FRENCH STUDIES**
- S 707-004 Focus on the History of Books and Publishing
- S 707-002 Focus on Linguistics
- S 707-003 Focus on Literature and Creativity
- S 707-001 Focus on Literature and Culture
- S **708-000 CHEMICAL ENGINEERING**
- S 708-001 Interdisciplinary focus on the Environment
- S **709-000 CIVIL ENGINEERING**
- S 709-001 Interdisciplinary focus on the Environment
- S **710-000 ELECTRICAL ENGINEERING**
- S **711-000 MECHANICAL ENGINEERING**
- S **729-000 GERONTOLOGY**
- S **732-000 HISTORY**
- S **723-000 IMMUNOLOGY**
- S **728-000 COMPUTER SCIENCE**
- S 728-001 Focus on Bioinformatics
- S 728-002 Focus on Digital Imagery and Media
- S **712-000 COMPARATIVE CANADIAN LITERATURE**
- S **713-000 MATHEMATICS**
- S **714-000 MICROBIOLOGY**
- S **715-000 PHARMACOLOGY**
- SL **725-000 PHILOSOPHY**

- S **716-000 PHYSIOLOGY**
- S 716-001 Focus on Biophysics
- S 716-002 Focus on Endocrinology
- S **717-000 PHYSICS**
- SL **718-000 CLINICAL SCIENCES**
- S 718-004 Focus on the Environment
- SL 718-003 Focus on Geriatry
- SL 718-005 Focus on Rehabilitation
- SL 718-002 Focus on Community Health Sciences
- SL 718-001 Focus on Nursing Sciences
- L 718-006 Focus on Addiction
  
- S **719-000 SCIENCES OF RADIATION AND BIOMEDICAL IMAGERY**
- S **720-000 REMOTE SENSING**
- S 720-004 Focus on Applied Geomatics
- S 720-002 Focus on the Physics of Remote Sensing
- S 720-003 Focus on Processing Digital Images
- S 720-001 Interdisciplinary focus on the Environment
- S **721-000 THEOLOGY**

***CERTIFICATES (1<sup>st</sup> cycle)***

- S **129-000 BUSINESS ADMINISTRATION**
- S **159-000 ECONOMIC ANALYSIS**
- S **163-000 ENGLISH AS A SECOND LANGUAGE**
- S **106-000 VISUAL ARTS**
- S **141-000 ACCOUNTING**
- SL **139-000 MUSIC CULTURE**
- S **135-000 POLITICAL STUDIES**
- S **143-000 INFORMATION MANAGEMENT AND SYSTEMS**
- S **113-000 HUMAN RESOURCES MANAGEMENT**
- S **114-000 MARKETING MANAGEMENT**
- S **142-000 FINANCIAL MANAGEMENT**
- S **149-000 HISTORY**
- S **157-000 HISTORY OF THE BOOK AND PUBLISHING**
- S **148-000 APPLIED MUSIC**
- S **115-000 MODERN LANGUAGES**
- S **152-000 FRENCH LITERATURE AND LANGUAGE**
- S **144-000 MANAGEMENT**
- S **123-000 MULTIDISCIPLINARY STUDIES**
- S **164-000 MUSIC PEDAGOGY**
- S **156-000 PHILOSOPHY**

- S 153-000 PSYCHOLOGY
- S 140-000 INTERNATIONAL RELATIONS
- S 160-000 INFORMATION TECHNOLOGIES
- S 134-000 PASTORAL THEOLOGY
- S 132-000 TRANSLATION

**MICROPROGRAMS (1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> cycles)**

- S 42C-000 ENGLISH AS A SECOND LANGUAGE
- SL 416-000 CHORAL SINGING
- S 411-000 CREATIVE WRITING
- S 430-000 PRACTICAL ECOLOGY
- S 42D-000 SPANISH
- S 427-000 FRENCH AS A SECOND LANGUAGE
- S 428-000 GEOGRAPHY
- S 429-000 APPLIED GEOMATICS
- S 412-000 HISTORY OF VISUAL ARTS
- SL 415-000 MUSIC APPRECIATION
- S 414-000 QUALIFICATION FOR THE CERTIFICATE IN BUSINESS  
ADMINISTRATION
- S 44T-000 2<sup>nd</sup> CYCLE OF INITIAL TRAINING IN TEACHING AT THE COLLEGE  
LEVEL
- L 44C-000 2<sup>nd</sup> CYCLE OF ADVANCED COURSE IN ENVIRONMENT I
- 44Z 2<sup>nd</sup> CYCLE IN EDUCATIONAL AND SOCIAL ADAPTATION
- S 44Z-001 Remedial Education option
- S 44Z-002 Educational Adaptation option
- S 45K-000 2<sup>nd</sup> CYCLE IN EDUCATIONAL AND SOCIAL ADAPTATION
- L 45G-000 2<sup>nd</sup> CYCLE IN QUANTITATIVE MARKET ANALYSIS
- L 45T-000 2<sup>nd</sup> CYCLE IN COMMUNICATIONS IN A CHINESE CONTEXT
- L 464-000 2<sup>nd</sup> CYCLE IN CONDUCTING CHORAL SINGING
- L 45R-000 2<sup>nd</sup> CYCLE IN STUDIES OF THE CHINESE CONTEXT
- S 461-000 2<sup>nd</sup> CYCLE IN THERAPEUTIC EXERCISES
- L 45F-000 2<sup>nd</sup> CYCLE IN PROFESSIONAL PRACTICE AS PREPARATION  
FOR A CGA
- L 44Y-000 2<sup>nd</sup> CYCLE IN STRATEGIC MANAGEMENT OF WORKPLACE HEALTH  
AND SAFETY
- L 448-000 2<sup>nd</sup> CYCLE IN INFORMATION TECHNOLOGY GOVERNANCE, AUDIT,  
AND SECURITY
- S 453-000 2<sup>nd</sup> CYCLE IN HEALTH INFORMATICS
- S 454-000 2<sup>nd</sup> CYCLE IN ACADEMIC REMEDIATION INTERVENTION  
IN ARITHMETIC



- L 45Z-000 2<sup>nd</sup> CYCLE IN BUSINESS MANAGEMENT IN A CHINESE CONTEXT
- S 441-000 2<sup>nd</sup> CYCLE IN HEALTH INFORMATICS STANDARDS
- S 455-000 2<sup>nd</sup> CYCLE IN ORTHODIDACTICS OF THE WRITTEN LANGUAGE
- L 45U-000 2<sup>nd</sup> CYCLE IN POLITICS AND INTERNATIONAL RELATIONS IN A CHINESE CONTEXT
- L 45Y-000 2<sup>nd</sup> CYCLE IN PRACTICE OF LAW IN A CHINESE CONTEXT
- L 44S-000 2<sup>nd</sup> CYCLE IN BUSINESS INTELLIGENCE STRATEGY
- S 446-000 3<sup>rd</sup> CYCLE OF DEVELOPMENT AND ENHANCEMENT OF RESEARCH SKILLS
- SL 44A-000 3<sup>rd</sup> CYCLE IN PEDAGOGY OF HIGHER EDUCATION

*DIPLOMAS (2<sup>nd</sup> and 3<sup>rd</sup> cycles)*

- 526 SOCIAL AND EDUCATIONAL ADAPTATION
- S 526-001 Academic Remediation option
- S 526-002 Educational Adjustment option
- S 542-000 COMMON LAW AND TRANSNATIONAL LAW (1)
- L 569-000 APPLIED COMMUNICATION
- S 532-000 FINANCIAL ACCOUNTING
- L 553-000 VIDEO GAME DEVELOPMENT
- SL 510-000 THE LAW AND HEALTH POLICIES
- S 546-000 INTERNATIONAL ECOLOGY
- L 564-000 PUBLISHING AND THE BOOK TRADE
- SL 556-000 SECONDARY TEACHER EDUCATION
- S 560-000 INTERNATIONAL POLITICAL STUDIES
- S 544-000 THERAPEUTIC EXERCISES
- L 550-000 SOFTWARE ENGINEERING
- SL 501-000 MANAGEMENT
- L 547-000 INFORMATION TECHNOLOGY GOVERNANCE, AUDIT, AND SECURITY
- S 561-000 APPLIED JAZZ
- S 533-000 APPLIED MUSIC
- L 52A-000 INTERVENTION IN A CHINESE CONTEXT
- S 566-000 FRENCH LANGUAGE, SOCIOCULTURE, AND LANGUAGE VARIATION
- L 558-000 FIGHTING FINANCIAL CRIME
- S 559-000 NANOMATERIALS AND ADVANCED CHARACTERIZATIONS
- L 534-000 REHABILITATION PRACTICES
- L 537-000 INFORMATION TECHNOLOGIES
- L 575-000 3<sup>rd</sup> CYCLE IN ADMINISTRATION
- SL 572-000 3<sup>rd</sup> CYCLE IN PEDAGOGY OF HIGHER EDUCATION
- S 576-000 3<sup>rd</sup> CYCLE IN CLINICAL PSYCHOLOGY

- (1) Program available for summer admission only (May-August); it must be taken full time for two consecutive summers.
- (S) Offered in Sherbrooke.
- (L) Offered in Longueuil.
- (D) Self-directed learning through distance education.

### **PROTECTION OF PERSONAL INFORMATION**

Providing the information requested at the time of your application for admission is mandatory, unless otherwise indicated. Anyone refusing to provide it cannot be admitted to the Université de Sherbrooke.

The *Act respecting Access to documents held by public bodies and the Protection of personal information* (RSQ, c. A-2.1) protects the confidentiality of the personal information that you are required to provide to the university, as well as that which will be recorded in your file afterwards. The information is be used in the context of managing your academic affairs and your participation in various organizations at the Université de Sherbrooke. Only the personnel involved in managing student files and academic affairs have access to it.

You can avail yourself of your right to consult your file at the Registrar's Office and, if applicable, request that any information concerning you be corrected. Only the candidate who submitted an application for admission has access to information concerning his/her university file. No relative or friend can have access to it without your signed consent.

### **COMMUNICATION OF PERSONAL INFORMATION**

*The Université de Sherbrooke will forward the information required to create or validate your permanent code to the Ministère de l'Éducation, du Loisir et du Sport, by virtue of an agreement authorized by the Commission d'accès à l'information. Furthermore, the Université will provide your address, telephone number, and birth date, and indicate your program and status to organizations or persons requesting it for the specific purposes indicated below:*

- to a student association recognized by the Université for the purposes of enabling such an association to communicate with you;
- to the Department of Citizenship and Immigration Canada for the purposes of the work experience and job placement service;
- to the educational institution you attended for statistical purposes;
- to a professional corporation or organization for the purposes of registration in said corporation or organization;
- to an organization or business for the purposes of recruiting candidates with a view to a job offer or issuing non-commercial information;
- to an association of Université de Sherbrooke graduates for the purposes of group activities, reunions, service offers;
- to the Université de Sherbrooke's foundation for communication and sollicitation purposes;

- in the case of students from outside Quebec, to the Quebec government, the organization subsidizing you, and accredited representatives from the government concerned for the purposes of confirming your status;
- to a financial assistance organization for the purposes of identifying candidates for the awarding of a bursary or confirmation of your academic stream;
- to a researcher with the Université for the purposes of research required in the pursuit of his/her work.

**Act respecting Access to documents held by public bodies and the Protection of personal information**

*Note: Before completing this refusal form, please carefully read the Protection of Personal Information section above. If you are opposed to the transmission of your personal information, you must fill out the coupon opposite, and send it at the same time as the rest of the required documents to the Registrar's Office (for the address, see page 1 of this guide).*

I refuse to have the personal information that the Université de Sherbrooke has pertaining to me transmitted to the persons or organizations that may request it, the list of whom appears in the Protection of Personal Information section of this document.

First name \_\_\_\_\_

Family name \_\_\_\_\_

Address \_\_\_\_\_

Apartment no. \_\_\_\_\_

City \_\_\_\_\_

Province or State \_\_\_\_\_

Country \_\_\_\_\_ Postal code \_\_\_\_\_

Signature \_\_\_\_\_

**THE 8 STEPS IN YOUR APPLICATION PROCESS**

**STEP 1: Fill Out Admission Form DA-3**

You must first complete the Application for Admission Form DA-3 . If you complete the form by hand, you must send it by mail, along with the required documents, to the Registrar's Office. If you do not provide all of the required documents, including the fees to open your file, your file will not be analyzed and may even be refused. Once your file is received, your application will be processed through the following steps.

## STEP 2: Acknowledgement of Receipt

If you provide a valid e-mail address (box 3 of the form), you will receive an electronic acknowledgement of receipt (in French) when the Registrar's Office receives your application. In addition to confirming reception of your application for admission, this document will give you the information required to follow the evolution of your file via the Université's Web site. If you prefer to receive an acknowledgement of receipt by mail (in French), you must include a pre-stamped return envelope pre-addressed in your name with your application.

## STEP 3: Your File Is Reviewed

Once all of the required documents, including payment of the fees for opening your file, have been received, the Registrar's Office can begin to study your file. The timeline for processing your application for admission may vary due to several factors, including the particularities of each program, and the student category within which you fall. If you have made two program choices on the same application for admission, these will be studied separately. Selection procedures differ from one program to another. To learn more, refer to the Foire aux questions de l'admission (frequently asked admission questions in French) section of our Web site at [www.USherbrooke.ca/vers/admission-faq](http://www.USherbrooke.ca/vers/admission-faq).

## STEP 4: The Université Responds to Your Application (in French)

After an analysis of your file, you will receive one of the following responses for each of the programs selected:

- an unconditional offer of admission;
- an offer of admission;
- a delayed decision, for reasons that will be communicated to you;
- a refusal.

If you have provided a valid e-mail address, you will receive a copy of your response electronically. Official written notification will follow by mail in the subsequent days. An official letter issued by the Registrar constitutes the Université's sole binding confirmation of your position as a student.

## STEP 5: The Université Sends You Legal Documents to Complete for Your Entry into Canada (in French)

This step concerns international students who will enter the country with student visa status.

With your response, you will receive (in French):

- three original admission response letters (on the back of these letters you'll find information enabling you to obtain your Québec Acceptance Certificate (or CAQ) and your study permit);
- an Application for a Québec Acceptance Certificate (CAQ) for studies form, and instructions for payment by credit card;
- a document on costs for international students;
- a mandatory health insurance document for international students.

It is your responsibility to undertake the necessary steps to obtain the legal documents required for your entry into Canada. For more information on the administrative procedures to undertake, consult: <http://www.usherbrooke.ca/etudiants-internationaux/english/>

#### STEP 6: Your Response to the Offer of Admission (in French)

If you have received an offer of admission, you must confirm you are maintaining your candidature before the deadline indicated; otherwise the university may assume you are withdrawing. If you respond online, you will immediately obtain confirmation of your decision. If you prefer to confirm your decision by mail, you must complete the response sheet provided for this purpose. It is imperative that you choose only one of these two methods of confirmation (online or by mail) to avoid any duplication or ambiguity. Please note that the Université will consider your application for admission only for the semester you have indicated on your form.

#### STEP 7: Reserving Your Space

To reserve your space, you must pay a deposit on your tuition fees before the deadline indicated; otherwise the Université may assume you are withdrawing. You can pay the fees online with a credit card, or by mail using the payment methods indicated. If you pay online, you will immediately obtain confirmation of your payment.

#### STEP 8: Registering

Admission to the Université de Sherbrooke is only valid if it is followed by registration. Only registration gives you student status at the Université. You will be required to register for each subsequent semester. A few weeks before classes begin, your faculty will send you all of the information that will enable you to register.

Please note that l'Université de Sherbrooke is a French-speaking institution. Most of the information on the Web site and official communication are in French.