Quick tips for the Thomson One Excel Add-In

In all cases, open Thomson One first and start your spreadsheet at around B5 to give you some room to work with your data.

Dynamic Quotes: Basic sheets
Start by entering some symbols, highlight them and then click on the T-ONE menu. Then select DDE Quotes Data:

Select the cell where you will be inserting the data:

Select the data fields you need by double clicking on the items on the left to add them to the right:

Historical Quotes
Start by inserting a symbol, highlight it and then click on the T-ONE menu. Then select DDE Historical Data:

Select the cell where you will be inserting the data:

Select the data fields you need by double clicking on the items on the left to add them to the right:

Further Tips
Sending spreadsheets to recipients without Thomson One:

After selecting the data fields, click the Native Formula radio button. This will show a dialogue box when the recipient opens the spreadsheet asking whether the user wishes to update the data:

Use your own field headers:

If you have models where you are using your own field headers, you can opt to NOT display the field headers and insert your own:

After selecting the fields, uncheck the box Paste Field Names in as Headings:

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Select the data fields you need by double clicking on the items on the left to add them to the right:

Click OK to show the data on the sheet.

Historical Quotes
Start by inserting a symbol, highlight it and then click on the T-ONE menu. Then select DDE Historical Data:

Select the cell where you will be inserting the data:

Select the data fields you need by double clicking on the items on the left to add them to the right:

Don’t forget to insert a start date by clicking on the calendar tool to the bottom left. Click OK.
Other useful symbols:

Symbol Formats

Preferred Symbols e.g. TOC B
Rights Symbols e.g. AM R
Notes Symbol ‘ T e.g. FCC T
Options Symbols & e.g. REI UN

Preferred
Symbol formats
Warrants Symbol ‘ e.g. STE
Debentures Symbol ‘ Z e.g. SPF Z
US Composite Symbol . US e.g. RM US
Unit Trusts Symbol . UN e.g. REI UN

Commonly used symbols:
Commodities – Most Active Future
Gold GC/1-US
Silver SI/1-US
Crude Oil CL/1-US
Natural Gas NG/1-US
Copper HG/1-US
Aluminum AL/1-US
Zinc ZSD3M/-LM
Nickel NID3M/-LM
Platinum PL/-NM

Fixed Income
Cdn 2 yr Benchmark CDN.02-CD
Cdn 5 yr Benchmark CDN.05-CD
Cdn 10 yr Benchmark CDN.10-CD
Cdn 30 yr Benchmark CDN.30-CD
Canadian Prime CA.PR-IL
US Treasury 10 yr US.10-PX
US Treasury 30 yr US.30-PX

North American Indices
TSX .TTT-T
TSX Venture .JX-V
S&P 500 .SPX-E
DJ Industrial Average .DJIA-DI
Nasdaq Composite .NCOMP-O

World Indices
FTSE 100 UKX-LN
CAC40 CAC40-FR
DAX DAX-XE
Hang Seng HIS-HK
Nikkei NK225-OK

Exchange Rates
CAD per USD CAD-TN
USD per CAD CADUSD-TN
CAD per Euro CADEUR-TN
Euro per CAD EURCAD-TN
CAD per GBP CADGBP-TN
GBP per CAD GBPCAD-TN

North American Exchange Codes:

AMEX -A Chicago Stock Exchange -M NASD ADF -D
AMEX Emerging Co. Marketplace -J National Stock Exchange -C NYSE -N
ArcaEx -P Composite -US Pink Sheets -S
Boston -B International Securities (EOE) -8 Philadelphia -X
CBOE -E Montreal Exchange -R TSX -T
Chicago Board of Trade -CB NASDAQ -O OTC BB -U
CNQ -L Pure Trading -PT TSX Venture -V

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