

**ANG 426 EDITING
(3 crédits)**

CONCOMITANTE : ANG 225 Advanced Writing Skills

Nombre limite : 30 étudiantes ou étudiants

DESCRIPTEURS :

Objectifs : Maîtriser les normes de révision et de correction en les appliquant à divers contextes de rédaction professionnelle.

Contenu : Étude des règles de composition et de style de différents types de textes. Correction d'épreuves. Amélioration de la structure, du style. Révision pour obtenir exactitude, concision et clarté, pour éliminer les aspects sexistes de la langue, etc. Techniques: les titres, les renvois, les index. Le correcteur-rédacteur dans son milieu de travail.

AUTRES INFORMATIONS GÉNÉRALES

Pour vérifier si cette activité pédagogique est offerte à la présente session, consulter l'horaire sur le site du Département des arts, langues et littératures à la rubrique Étudiants actuels <https://www.usherbrooke.ca/dall/etudiants-actuels/>

ANG 426 EDITING

Objectives

To become proficient in the application of sound editing principles and practices in a variety of writing contexts; to acquire an understanding of the duties and functions of a professional editor. Emphasis will be placed on developing the ability to evaluate texts, identify their strengths and weaknesses, and make the necessary revisions and improvements.

Content

- levels of edit : substantive editing, copyediting, proofreading
- editing symbols and practices
- editing for grammar and mechanics; accuracy; structure, style, and clarity; consistency; brevity
- readability and intelligibility
- adapting to a readership
- eliminating sexist language and jargon
- editing electronic documents
- proofreading
- typography and layout; integrating figures and illustrations
- structural and stylistic standards of different types of texts; style guides

Procedures

Class time will be divided between lectures and workshop activities. Attendance at class is compulsory.

Workload

Students will do editing assignments and exercises on a weekly basis. There will be 2 tests as well as a final examination.

Evaluation

Assignments and exercises	50%
Tests	20%
Exam	30%

Texts

The Canadian Style : A Guide to Writing and Editing. Revises and expanded. Toronto : Dundurn Press/Government Services Canada, 1997.

An English-language dictionary (recommended : *Canadian Oxford Dictionary*)

A collection of photocopied material for this course will be available for purchase at the FLSH Photocopy Centre.